

Snipes, Tamara

From: Snipes, Tamara
Sent: Monday, May 19, 2008 2:37 PM
To: Hendricks, Tom; Hornbuckle, Regina; Marchant, Kathy; Marshall, Laura; Maze, Tom; Merriman, Jackie; Russell Scarborough; Snipes, Tamara; Timper, Patricia
Subject: EMS Meeting for May

Hi Everyone,

As I am sure that you are aware, we are over due for a meeting. I have been hesitant to call one simply because I didn't have much to report. However, I do want to update you on a few things that have taken place over the past few months. This email "update" will serve in place of our meeting that should have occurred at the end of April/first of May. The next meeting will be called near the end of June.

- 1) I submitted our Baseline Survey and Goals Report to the Federal Electronics Challenge.
- 2) On April 1, 2008, Tim signed off on our Targets for FY08. As a reminder, we have three targets for this year: Inventory facilities for mercury thermostats/containing devices in order to ensure proper disposal at the time of replacement, Revise our acquisition and procurement policies for electronics to comply with the mandates of E.O. 13423, and Review current vehicle policies to determine where environmentally sound principles could be integrated. Policies will have to be written for the last two items.
- 3) We were able to clean out our electronics storage area thanks to the Tifton Recycling Event that was held near the end of April. We also started using AD Form 112 to track electronics that are being recycled. This will help with reporting at the end of the year where quantities are so important. I am going back now and integrating that form into the e-Cycling documents that we had previously created.
- 4) I ordered several more recycling containers, mainly larger ones for outside areas, with the EMS money set aside in the budget. Thanks to Laura Marshall for helping me get those put out in the SEW areas. There are still a few areas, that I am aware of, that could use some containers. If there is somewhere around your work area that could use one, please let me know and I'll add it to my list. One more group of purchases and I think we'll have all the containers that we need.
- 5) I will be traveling on May 28, 2008 to the Federal Law Enforcement Training Center, part of the Dept. of Homeland Security, in Glynco, Ga. You may remember that Mr. Willis Hunter, Chief of Environmental and Safety Division, contacted me in December requesting help with developing their EMS. He visited Tifton in January and we've corresponded regularly since then. I'll be touring their facility and attending one of their meetings as the guest speaker. I hope to get lots of good information from Mr. Hunter on the Electronics Challenge, as we are partnered with FLETC, and also see what he's come up with on his EMS that may help our program grow as well.

If there is anything that you feel requires attention, please send me an email and we'll discuss it at the next meeting.

Have a great day!
Tamara

Tamara M. Snipes

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